

PERSONAL INFORMATION



Antonia Cornea

📍 [Redacted]

☎ [Redacted]

✉ [Redacted]

Sex F | Date of birth [Redacted] Nationality Romanian, Canadian

STUDIES APPLIED FOR

Bachelor in business administrations

WORK EXPERIENCE

Dec 2023 – Dec 2023

Romanian Court of Accounts- Internship

Romanian Court of Accounts, Str. Lev Tolstoi nr. 22-24, Bucharest, 011948, Romania

<https://www.curteadeconturi.ro/en>

- Conducted financial audit over the way the state and public resources are managed and used, as well as following up on the institutions to supervise the necessary changes in the procedures the RCA recommended.

Romanian state authority charged with conducting financial audit over public resources management and use.

May 2021 – July 2021

Quality Inspector

Spinic Manufacturing Linamar, 285 Massey Rd, Guelph, ON N1K 1B2, Canada

<https://www.linamar.com/location/spinic-manufacturing/>

- Conducted procedures for quality audit to test the products manufactured, used Excel to update the tests on the database of the company.

Manufacturing company of highly engineered products powering vehicles.

EDUCATION AND TRAINING

Oct 2022 – Present

Bachelor's in international business

Romanian- American university, Bucharest, Romania

- Fundamentals of microeconomics, macroeconomics, management, finance, mathematics, accounting, international economics, investment efficiency, economic informatics, and communication & public relations

March 2023 – Oct 2023

NLP Practitioner

Romanian- American University, Bucharest, Romania

- Mastery of skills and competencies in verbal and non- verbal communication by employing the principles of the art and the techniques of Neuro- Linguistic Programming.



PERSONAL SKILLS

Mother tongue(s) Romanian, English

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
Spanish	B1	B1	B1	B1	B1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills Remarkable communication skills and interpersonal skills gained through my experience in customer service as front counter assistant as well as a quality inspector.

Organisational / managerial skills Organizations and managerial skills acquired through working years and school years from seniors in the distinct domains.

Job-related skills Quality control encountered at workplace through position held in the company. Learnt strict rules that must be followed for reliable results and systematic error detection.

Computer skills Familiar with Microsoft Office™ tools learnt in depth through the university course of economic informatics.

Other skills Grasped video editing competency alone for creating school projects and as a personal hobby.

Driving licence B

ADDITIONAL INFORMATION

- Certificate of achievement for successfully completing "Introduction to Blockchain," Bucharest (2023)
- NLP Practitioner, with 168 hours of live on- site learning, Bucharest (2023)
- Certificate of achievement for successfully completing "Customer Experience," Bucharest (2023)

ANNEXES

Extracurricular activities:

Since the beginning of my studies with the Romanian-American university, I have been present at a couple extracurricular activities. To begin, I participated in a blockchain course taught by an international professor from Kazakhstan, which taught me the basics of investing in stocks as well as introductory aspects of blockchain. I also joined the NLP course offered by the university and successfully graduated from it in October of this year. For myself personally and professionally, it was an obvious growth as I am now able to deal with stressful situations in a more efficient matter. Recently, I joined the customer experience course taught by Professor Latib from the states. It exposed me to the customer way of thinking in a business and opened my eyes to different strategies that are applicable in real life situations. As a volunteer, I have been part of the INGRADA group of students which were presents at the Romexpo building. Currently, I am volunteering as an English tutor for other students at the university, under the supervision of the English club.

Antonia